

**JUSTICE COURT #1**  
COUNTY OF GREENLEE STATE OF ARIZONA  
PO BOX 517, 253 5<sup>th</sup> St. CLIFTON, AZ 85533, Ph (928) 865-4312, FX (928) 865-5644

**RESOLVING TRAFFIC TICKETS (CITATIONS) EXPLAINED HERE**

Call court if charge on your citation is not listed on the bond schedule.

The FINES listed include both, the court fines and the fees mandated by the State for each separate charge (or count).

1. If you have been cited for a RED-LIGHT violation and are found Responsible for the violation (pleading responsible or found guilty), you will be required to attend a Traffic Survival School (TSS) class by the Motor Vehicle Division (MVD). TSS is a separate class from Defensive Driving School. If, however, you are eligible for Defensive Driving School and complete the class on schedule, the violation will be dismissed and you will not be subject to the MVD requirement to attend a TSS class.
2. If you had a valid [registration/license] at the time you received the ticket, but couldn't show it to the officer, you may have the violation dismissed if you show proof to the court, on or before your court date. If you didn't have valid registration at the time of the ticket, but have now registered the vehicle, you may have the fine reduced if you bring that proof of registration to the court.
3. If you had valid insurance at the time you received the ticket, but couldn't show proof of it to the officer, you may have the violation dismissed if you show that proof to the court, on or before your court date. If you didn't have valid insurance at the time of the ticket, but have now insured the vehicle, you may have the fine reduced if you bring that proof of six-month insurance coverage and five year MVD driving record.

**Payments accepted are:** Money Order & Cashiers' Check. Credit Card payments can be made online.

**Important information on your citation;**

Your Citation Number is written in the "complaint" box, in bold. Be sure to read all of the information pertaining to your rights and case.

**Civil or Criminal-**

To the right of each charge is a designation of whether the charge is civil or criminal. If any of the charges are CRIMINAL (or criminal-traffic), you must come to the court and personally enter a plea. If you live more than 100 miles away, you may call the court for appearance options on your criminal case.

If your charge is CIVIL, you may either appear by coming to the court "on or before" your court date, or;

1. Pay by mail, or online.
2. Request a Civil Traffic hearing in person or by phone. If you request a civil traffic hearing: Be prepared for your hearing and arrive early. If a Hearing Date/Time is set, and you do not appear for the hearing, a default judgment of Responsible will be entered against you, fines will be assessed, and MVD may suspend your license.
3. Notify the Court, then attend Defensive Driving School before the court date.

**Appearance Date**

This date is in the lower right portion of your citation (above the signatures). You must appear in some manner on or before this date.

**FAILURE TO APPEAR**

You may "Appear" either in person or by mail, but if you fail to appear;

1. Default judgment will be entered against you.
2. Failure to Appear charges/fines will be added.
3. A late fee of \$20 will be added.
4. MVD will suspend your driver's license. The suspension will remain until your total fine is paid. Driving on a suspended license is an arrest able offense and the vehicle is usually impounded. In addition, there may be processing and collection fees, including tax refund intercept, F.A.R.E., etc.

### **DO I NEED A LAWYER?**

A lawyer can represent you in your civil traffic case, just as they can in a criminal case, but no one else can represent you.

If you desire to have an attorney, the attorney must make their "Notice of Appearance" 10 legal days before your Hearing Date, so the other side can also be notified. Failure to make this 10-day notice may waive your right to appear with a lawyer.

### **JUVENILE**

If you are under the age of 18, you must appear with your parent or guardian.

If you are under the age of 18, and are eligible to attend Defensive Driving School, and you in fact complete the class, one violation will be dismissed. If you decide to not attend the school, and pay the sanction instead, or if you are found responsible by the court of any charge, you will be required by MVD to attend Traffic Survival School. This is a different school than Defensive Driving School.

### **ATTEND DEFENSIVE DRIVING SCHOOL**

You may have received more than one charge on your Arizona Traffic Ticket and Complaint Form. If you qualify for the defensive driving program option, it may be applied to only one eligible traffic charge. You must appear in court or pay fines for any additional charges on or before the appearance date on your complaint. If you receive an extension to complete a Defensive Driving Class by the court, it only applies to the eligible charge.

### **ADVANTAGES**

1. You will not have to go to court for one traffic charge.
2. The eligible charge will be dismissed.
3. You will receive no points against your license for that charge. Points may increase insurance rates and may result in a license suspension.
4. You will not have to pay a civil sanction/fine for that charge.

### **ELIGIBILITY**

You are eligible if you meet all of the following requirements:

1. You have not attended a Defensive Driving Class in the State of Arizona for dismissal of a traffic violation within 12 months from the date of your last violation.
2. Your civil traffic ticket charges a moving violation of 28-644 through and including 28-855.
3. Your traffic charge did not result from an accident involving death or serious injury.
4. Your traffic charge has not already been set for trial or hearing.
5. Any person who had a Commercial Driver License (CDL) at the time of their violation is not eligible to have their citation dismissed through attendance at a defensive driving class.

### **WHAT TO DO:**

1. Visit [www.nts.com](http://www.nts.com) or call the Defensive Driving Class information line at: 1-800-588-6874.
2. Complete a Defensive Driving Class 7 days prior to the court date written above your signature on the complaint.

Failure to complete the Defensive Driving Class at least seven days prior to your court date may result in the entry of a default judgment and/or driver's license suspension with additional monetary penalties being imposed.

If you wish to attend class in a state other than Arizona OR would like to take an ONLINE class, you may do so by contacting a Supreme Court certified school or the Court for more information.